

## Dee Banks Charity Association

*Registered Charity Number: 516733*

c/o Dee Banks School

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### **Minutes of the Charity Association Extraordinary Meeting held on Wednesday 24<sup>th</sup> July 2019 at 10.00am**

#### **Present:**

Kate Hubbard (Trustee/Treasurer)

Judith McGuinness (Trustee)

Diane Robinson (Secretary)

#### **Apologies:**

n/a

This meeting was arranged due to the email received from David Booth (Chair of the Charity Association) on 8<sup>th</sup> July 2019 giving his resignation from both the Governing Board and the Charity Association. His resignation has been accepted by the Governing Board, also Kate Hubbard and Judith McGuinness as Trustees of the Charity Association. It was discussed that we need to get in touch with David as he is still in the process of organising the following for the Charity Association:

- Discussions with Tesco (Frodsham Street) regarding being part of their blue token scheme.
- Arrangements for the Bag Pack at Morrisons in Saltney during November.
- Resubmission of bids to the Yorkshire Building Society and Principality.

Action: Kate to email David to discuss the status of the above.

Kate highlighted that David is a signature on our Charity Association bank accounts, it is important this is removed as soon as possible. It was decided going forward we would continue with only two signatories being Jude and Kate.

Action: Kate to contact Santander regarding updating the bank mandate and ensuring David is removed as soon as possible.

Our next Charity Association meeting will be held on Tuesday 17<sup>th</sup> September at 10.00am.

**Trustees:** Mr David Booth, Mrs Judith McGuinness, Mrs Katharine Hubbard and Miss Kelly Roberts