

Dee Banks Charity Association

Registered Charity Number: 516733

c/o Dee Banks School

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Minutes of the Charity Association 1st Autumn Term Meeting held on Tuesday 8th October 2019 at 9.30am

Present:

Diane Robinson (Secretary)

Kelly Roberts (Trustee)

Apologies:

Jude McGuinness (Trustee)

Kate Hubbard (Treasurer)

Helen Avraam

Jayne Randles-Blyth

Maxine Croft

Gemma Gregory

Liz Ackerley

Minutes of the Last Meeting

The minutes from the last Charity Association meeting were agreed by all members present.

Outstanding Actions from Previous Meetings

Action: Kelly and Helen to think about organising a Summer Ball for 2020.

Action: Kelly to advise a date and venue for the Christmas Party. It has been decided that the school will arrange a Christmas Party for the children during the school day.

Action: Kate, Di and Jude to progress gaining land from Bishops and completing bids for the Log Cabin. This action is ongoing.

Action: David to arrange a Bag Pack at Morrisons (Saltney) during November. Kelly agreed to email Morrisons to find out if this has been arranged.

Action: Kelly to arrange a Bag Pack at Morrisons (Bache) during December. Kelly is still waiting on dates but will chase this up asap.

Trustees: Mrs Judith McGuinness, Mrs Katharine Hubbard and Miss Kelly Roberts

Action: Kate to advise what work needs to be completed around school which could be completed by volunteers from Tesco and Nationwide. Kelly has agreed to email David Booth for the Nationwide contact and to arrange a meeting with the Tesco contact as soon as possible.

Action: David to ask Tesco (Frodsham Street) about being part of their blue token scheme. Kelly is in the process of arranging a meeting with the Tesco contact as soon as possible as per previous action.

Action: Kate to confirm when the video has been completed for bids.

School Christmas Party

It has been decided by the Senior Leadership Team for a Christmas Party to take place during the school day for all pupils. It was agreed that Kim, Kelly and Di would look for a suitable venues over the next couple of weeks.

Action: Venue to be located for the School Christmas Party, the following venues should be contacted asap for availability:

- Mollington Banastre – Kelly
- Doubletree Hilton (Hoole) – Kelly
- Holiday Inn Express (Ellesmere Port) - Kim
- Racecourse – Kim
- Mercure Hotel (Christleton) – Kim
- Forrest Hills (Frodsham) – Diane
- The Oaklands (Hoole) - Kelly

Kelly has also agreed to contact Maxine to try to get some selection boxes etc as gifts from Father Christmas. These were sourced last year when Father Christmas came into school.

Action: Kelly to source selection boxes as gifts from Father Christmas

It was suggested that we could ask staff or parents to supply a plate of food via an own clothes day or we could ask Morrisons to supply platters of sandwiches. What are we going to do about Father Christmas? Kelly is also happy to organise Cookie for the disco if required. What are we going to do about transport? The suggested time for the venue hire was 10am until 3pm, this then gives plenty of time for the party, setting up and clearing away at the end of the day.

Sensory Garden

The Sensory Garden has now been completed, Kelly will arrange to take some photographs of the completed garden and put them on the Facebook group for parents to view.

Bag Pack – Tesco

The Bag Pack at Tesco Frodsham Street was unfortunately cancelled due to Tesco having other commitments, Kelly is in the process of arranging an alternative date and will feedback to Kate then we can get things organised with classes.

Christmas Hamper Draw

It was agreed that due to the success of last year's Christmas Hamper draw it would be repeated this year.

Action: Kelly to contact Asda at Sealand Road, Morrisons (Bache & Saltney), Tesco (Frodsham Street, Boughton & Sealand Road) to try to gain some luxury items for the Christmas hampers.

Action: Di to organise draw tickets and own clothes day to collect further prizes for the Christmas Hampers as required.

AOB

Kelly suggested another Newsletter to be issued as parents have started asking what the Charity Association are now raising funds towards.

Action: Di to complete a Charity association newsletter mentioning the School Christmas Party, Virgin Money Giving and Give as You Live pages. Explaining that the Sensory Garden and minibus are both complete. Next items for raising funds towards are the School Christmas Party and Nurture and Behaviour Space which will include a therapy room. The Newsletter should also include the need for more parents on the Charity Association, plus advertisement of the next meeting.

Kelly, her daughter and hopefully some other parents are completing the 'Colour Run' for school in June 2020.

Our next Charity Association meeting will be held on **Thursday 14th November 9.30am**.