

Dee Banks Charity Association

Registered Charity Number: 516733

c/o Dee Banks School

Sandy Lane

Chester

CH3 5UX

www.deebanksschool.co.uk



Minutes of the Charity Association 2nd Spring Term Meeting held on Thursday 14th March 2019 at 10.00am

Present:

David Booth (Chair)

Diane Robinson (Secretary)

Kelly Roberts (Trustee)

Apologies:

Jude McGuinness (Trustee)

Kate Hubbard (Treasurer)

Helen Avraam

Jayne Randles-Blyth

Maxine Croft

Outstanding Actions from Previous Meetings

Kelly and Helen are thinking about arranging a Summer Ball for parents to attend, they will get together to discuss further as soon as possible. It's expected to be an evening meal with drinks etc. Jude suggested we had a celebrity speaker at the event which would encourage people to attend. Plenty of time is needed to get this event organised and decide on a format so it was suggest we get this moved forward asap.

Action: Kelly and Helen to organise Summer Ball.

The mini bus is still not required although an event will be arranged during the Spring Break, no date or venue has been decided. Julie Henderson has now passed her mini bus driving test so will be the designated driver.

Kelly has started looking at venues for the Christmas Party, Caldys Valley has been looked at and it would be suitable but unfortunately it has no bar which is preferred. Kelly is looking into alternative venues and will advise a date for the event as soon as possible.

Action: Kelly to advise date and venue for the Christmas Party.

David is still waiting for a response to the bids he organised from the Yorkshire Building Society and the Principality. He's hoping to have further information ready for our next meeting.

David asked if the money from Nationwide had arrived in the Charity Association account, Kate has confirmed that the money has now been received.

Trustees: Mr David Booth, Mrs Judith McGuinness, Mrs Katharine Hubbard and Miss Kelly Roberts

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Supermarket bag pack's will be arranged by David and Kelly during the school day, so teachers and pupils can attend, dates to be advised as soon as possible.

Action: David and Kelly to organise and advise dates for bag packs at their selected supermarket.

Easter Hamper Draw and Favourite Outfit Friday

The Easter Hamper Draw tickets were issued to parents and staff w/c 25th February and are selling extremely well. Due to a large donation of Easter Eggs David sourced from a local supermarket we plan to cancel Favourite Outfit Friday, we now have enough eggs for the Hampers. The Hampers have been made up by Kate, Kim and Di and they all look amazing. The Easter Hamper Draw will take place within the Easter Assembly which has been arranged for Thursday 28th March.

Sensory Garden Project

The Sensory Garden Project is currently on hold as we have the possibility of acquiring some of Bishops' school field, if this happens the Sensory Garden would be in the middle of our plot instead of on the edge. Kate is therefore suggesting that if we acquired this additional land that the Sensory Garden were put in an alternative location. David stressed it was important we get moving with this as soon as possible then we didn't miss our window of opportunity with the spring.

Action: Kate to advise on new position of the Sensory Garden and advise when work can commence.

Summer Fair

All were asked what they thought we should have at this year's Summer Fair which is planned to take place in July, the following ideas were put forward:

Camping for Families on the evening of the Summer Fair

Live Music from Jo's Band

Indoor Disco with DJ Ollie

Pizza from Et Alia

Fish and Chip Van

Bottle Tombola including an own clothes day to collect bottles

Cake Stall including asking Parents and Governors to source cakes

Ice-cream Van

Face Painting

Sweet Stall (cones etc)

Action: David to ask Councillors if they would be willing to give a cash donation and attend on the day.

Action: All to start thinking about how we can source some of the above.

Action: Di to arrange a date with Jude and Kate.

AOB

David has collected a large amount of Easter eggs from Morrisons in Saltney and has also been talking to them about a bag pack, David will arrange the bag pack and advise a date as soon as possible.

Action: David to advise date for bag pack at Morrisons in Saltney.

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David asked if it would be possible to get some children to create about 12 'Thanks You' cards. These could then be given as a 'Thank You' for all the contributions we have received from local supermarkets in an attempt to build up relationships.

Action: DCR to organise 'Thank You' cards and forward to David and Kelly for distribution.

At a Budget meeting Kate mentioned that we have a mini bus which needs replacing, David believes that some charities want to contribute larger amounts to bigger projects. He suggested we build a case for our need for a new mini bus, i.e. what locations are our pupils from, where do they go on the bus etc. Maxine Croft has forwarded some information on the Steve Morgan foundation which gives charities mini buses, we don't currently have much detail of what is required but this needs to be investigated.

Action: Di to contact the Steve Morgan foundation to understand what they require.

Action: Di to complete general bid for a Mini bus and how the school will benefit.

Our next Charity Association meeting will be held on **Thursday 2nd May at 10.00am.**

Trustees: Mr David Booth, Mrs Judith McGuinness, Mrs Katharine Hubbard and Miss Kelly Roberts